**Resources for Staff Members Looking to Build on their Editorial Skills**

What do Editors do?

Watch this video to find out!

https://www.youtube.com/watch?v=pMpQYY8pFJM

*We have compiled a list of resources for those wanting to go into the publishing field without switching their major to Journalism. Along with those looking for various types of publications to work in, what skills are needed and required for applying to publishing houses, and helpful literature to aid you along the way!*

**What do Editorial employers look for? Here are some standard qualifications in order to apply for an editorial job!**

-BA in English, Journalism, or Communications. You can always write why your degree qualifies in place of another if an employer is specifically asking for Journalists.

-Grammar, typing, and writing proficiency skills are a must!

-Knowledge of, and how to use copyediting symbols (specifically for those wishes to apply for Copyediting positions)

-Knowledge of Microsoft programs (Excel, Word, etc.)

-Ability to work independently, and meet deadlines.

-Basic knowledge of production and terms used.

-Strong organizational skills.

-Ability to work on multiple projects at one time without sacrificing the quality of editing.

-Ability to communicate effectively with managing editors, or other staff, throughout production.

**Skills (Preferred, but not required)**

-Flexible team player with a strong commitment to working in a highly collaborative environment

-Previous experience with producing a magazine, journal, etc.

-Experience with InDesign and BePress (**Tutorials and guides can be found on Moodle website thank to Janelle!**)

-Background in graphic design.

-Knowledge of the publisher’s writing style (AP, CMS, etc.)

-Knowledge of print book manuscript & e-book manuscript production.

**Where to look for Editorial Job Listings:**

[**http://www.bookjobs.com/**](http://www.bookjobs.com/)

[**http://www.copyediting.com/job-board**](http://www.copyediting.com/job-board)

[**http://www.aaupnet.org/resources/jobs-list**](http://www.aaupnet.org/resources/jobs-list)

[**http://www.publishersweekly.com/pw/jobzone/**](http://www.publishersweekly.com/pw/jobzone/)

[**http://www.pw.org/joblistings**](http://www.pw.org/joblistings)

[**https://www.awpwriter.org/careers/overview**](https://www.awpwriter.org/careers/overview)

**Here is how you can acquire these skills:**

*\*\*Prereq JMC 120 will greatly benefit you and clear the way for most upper division courses\*\**

*\*\*The JMC minor requires only 16 units. There are only two classes specifically required. Out of the 16 units, six can double count as GE. Having a minor in JMC will definitely increase your chances of being hired!!\*\* (Marcy Burstiner: HSU Department of Journalism)*

-**JMC 327** is the Lumberjack newspaper and website. Majors need a prereq before they can take it. The instructor will waive the prereq for non-majors who want to join as opinion/essay writers.

-**JMC 490** El Leñador has no prereq. Students do not need to be majors, or Latino or speak or read Spanish.

-**JMC 325** Magazine Production is the Osprey Magazine class. They publish the magazine once each term. This class does require JMC 120: Beginning Reporting as a prereq.

-**JMC 322** Editing needs the prereq 120: Beginning Reporting. This course will help build your editing skills.

-**Art 108** Graphic Design.

-**Digital Publishing 22,** learn how to use professional software, develop digital media products, and online publishing (\*This course is offered at CR).

-On CR’s English Department page, they have a lot of links to help you in develop your writing and grammar skills.

**Literature Aids:**

*The Chicago Manual of Style 16th Edition* by The University of Chicago Press (available at HSU bookstore)

*The Copyeditor’s Handbook Third Edition* by Amy Einsohn (available at HSU bookstore)

*The best punctuation book, Period.* by June Casagrande (available at Northtown Books)

*The AP Stylebook* (available at <https://www.apstylebook.com/>)

**Interested in reading a new literary magazine? Here are some cool literary magazines/journals to check out!**

*-What Youth*

“We quit, we’re poor, we need to do this now. We need to do what youth does.” —What Youth

-*Arcadia*

“Arcadia semi-annually publishes earnest, hardscrabble fiction, poetry, and narrative nonfiction from both nationally-prominent and emerging writers.”

-*Booth*

“The Booth editors seem to have a knack for attracting and selecting pieces that get right into my marrow, fill my bones with full breathing and want”- Vouched Books

-*Crab Fat Magazine*

“Crab Fat Magazine is an online monthly journal with a special affinity for experimental, feminist, and LGBT work.”

-*Drunken Boat*

“Drunken Boat, an award winning international online journal of the arts, publishes the best of traditional forms of representation alongside web art, hypertext, multimedia, audio, and video.”

-*The Main Street Rag*

“Not for the faint of heart. The Main Street Rag literary magazine features some of the best writers in the small press alongside up and coming voices.”